



# राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

(An Institute of National Importance, Ministry of Education, Govt. of India)

Ref: NITS/Academic/ Misc Fee/ 2023/.. 57

Date: 24<sup>th</sup> May 2024

## OFFICE ORDER

In compliance to the decisions taken during various Senate meeting, it is hereby notified for information of all the students that the following academic fees and charges shall be applicable with immediate effect.

S.No	Types of Fees and Charges	Applicable Programs	Amount (in Rs.)
1	Late fine for semester registration	UG, PG and Ph.D.	Rs.500/- for one week from the last date of registration
2	Year-back registration fee	UG and PG	Rs. 5000/- PLUS Rs.2500/- per subject
3	Registration fee for backlog subject	UG and PG	Rs. 2500/- per subject
4	Re-registration charges (In case of unauthorised absence for more than 1-month Re-registration in the program)	UG, PG and Ph.D.	Rs. 3000/-
5	Semester withdrawal charges	UG, PG and Ph.D.	SC/ST/EWS/PwD Rs. 3000/- Others Rs.5000/- per semester
6	Re-registration charges (registration in the previous branch after branch changes)	UG only	Rs. 5000/-
7	Enrolment restoration charges (revoke of termination with approval)	UG, PG and Ph.D.	SC/ST/EWS/PwD Rs. 3000/- and others Rs.5000/- PLUS applicable semester fee
8	Supplementary Examination fee	UG and PG	Rs. 500/- per paper

S.No	Types of Fees and Charges	Applicable Programs	Amount (in Rs.)
9	Re-totalling/Re-evaluation charges	UG and PG	Rs. 1000/- per paper
10	Registration fee for summer courses	UG and PG	Rs. 2500/- per subject
11	Semester Registration Charges for PhD Scholar after submission of PhD Thesis	PhD	Rs.5,000/-
12	Thesis submission fee	Ph.D. only	Rs.10,000/-
13	Bonafide Certificate/ Certificate on expected date of Graduation/ All types of NOC	UG, PG and Ph.D.	Waived off
14	Transfer Certificate/ Migration Certificate/ Conduct Certificate / Transcript /Rank Certificate/ Certificate for medium of Instruction/ Certificate of CGPA to Percentage conversion		Rs. 100 per issue. (Transcript waived off for 1 <sup>st</sup> issue and charged thereafter)
15	Issue of Duplicate Mark sheet/ Consolidated statement of Marks		Rs. 250 per issue
16	Issue of duplicate Degree certificate		Rs. 1000 per issue
17	Education Verification charges		Rs. 1000 per student

All the officer orders issued by the Institute in these matters are hereby suppressed by this order.

This is issued with the approval of the competent authority.



**Dean Academic**

अधिाता अकादमिक  
Dean ( Academic )

National Institute of Technology, Sikkim

Copy of Information to:

1. PS to Director cum Chairman Senate, for information
2. PS to Registrar for information
3. All Deans, Associate Deans and Head of the Department, for information
4. All students for Information through e-mail circulation
5. AR Finance, for information
6. Academic and Student welfare office for compliance
7. File



**Dean Academic**

अधिाता अकादमिक  
Dean ( Academic )

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